

LANCASTER ROMAN CATHOLIC
DIOCESAN TRUSTEES REGISTERED
Registered Charity No.234331

For office use

Parish code _____
Parish Number _____
Input Date _____

I ← *Your full name*

of ← *Your full address
including post code*

want Lancaster Roman Catholic Diocesan Trustees Registered to treat
all donations I have made

since or since*

and all donations I make hereafter as gift aid donations and reclaim tax
accordingly.

** This date can be four years prior to the date of the declaration.*

Signature of donor Date of declaration

Parish or fund name

Notes

- 1) A Gift Aid Donor must be a UK taxpayer and pay an amount of income tax or capital gains tax at least equal to the tax reclaimed on all their Gift Aid donations to all charities in any one tax year. At the current basic rate of tax of 20%, for every £1 donated charities can reclaim 25p. It is the responsibility of the donor to pay any shortfall.
- 2) Please notify your parish if you change your name or address, or no longer pay sufficient tax on your income and/or capital gains.

PARISH OF ST MARY & ST MICHAEL GARSTANG



GIFT AID

TAX EFFICIENT GIVING TO THE CHURCH

HOW YOU CAN SUPPORT YOUR PARISH
AT NO EXTRA COST TO YOU

DIOCESE OF LANCASTER

LANCASTER ROMAN CATHOLIC DIOCESAN TRUSTEES REGISTERED
CHARITY NUMBER 234331

What is Gift Aid?

Gift Aid was introduced by the Government to encourage more people to help charities; it is tax relief on money donated to UK charities.

What does it mean?

If you are a taxpayer, the Church can reclaim the tax paid on all your donations. The tax is repaid to charities at the basic rate equivalent. As long as you have paid sufficient tax to cover the reclaim, you will be eligible to Gift Aid. You must take into account all tax reclaims on all Gift Aid donations to all charities. (Please note that payment of other taxes such as VAT and Council Tax do not qualify.)

For every £1 you give, the Church can reclaim 25p of tax.

How does it work?

You complete a “Gift Aid declaration” in favour of your parish. The Church can then reclaim the tax you have paid.

There has to be a record of what you give, so we ask you to use either offertory envelopes, give by banker’s order or by cheque.

The declaration will cover everything you donate.

What does it cost me?

It costs you absolutely nothing!

You are giving to your parish anyway; this simply asks the Government to redirect to the Church some of the tax you have paid to the Government.

What if you pay tax at the higher rate?

Better still, if you are a higher rate tax-payer you will receive additional relief, which you will need to claim via your tax code.

Seek advice from HM Revenue & Customs.

What happens if I stop paying enough tax?

Simply ask your parish priest or organiser to cancel your declaration. If you don’t, then you could be sent a bill by HM Revenue & Customs for any tax claimed by the Church that you have not paid.

If in future you start paying sufficient tax again, you can make a new declaration.

What should I do now for the Church to benefit from my tax?

Simply fill in the form on the back of this page and give it to your parish priest, or ask if you have any more questions.

*Thank you for the support you give to your parish.
Without it the parish could not achieve or provide what it does.*